****

**IASC Sub-Working Group on Gender and Humanitarian Action**

**IASC SUB-WORKING GROUP ON GENDER AND HUMANITARIAN ACTION**

**MONTHLY MEETING, 09 JANUARY 2013, 09.30 New York/ 15.30 Geneva**

Location:

**NY:** Offices of UN Women: Daily News Building, 220 East 42nd Street, 17th floor, room 17-03. RSVP required to Puk Ovesen ([puk.ovesen@unwomen.org](mailto:puk.ovesen@unwomen.org), +1 646 781 4734)

**Geneva:** Offices of UNHCR: Palais Wilson 52 rue des Pâquis CH-1201, room MBT 503. RSVP required to Luisa Cremonese, [cremones@unhcr.org](mailto:cremones@unhcr.org), +41 22 739 8509

**Washington, DC**: Offices of Interaction, 1400 Sixteenth Street, NW, Suite 210 • Washington, DC 20036. RSVP required to Nora Malikin [nmalikin@interaction.org](mailto:nmalikin@interaction.org) + 1 (202) 552-6545

**Call-in details:** The Bridge Number is +1 212-909-7850. Once you dial in you will be prompted for a four digit id and passcode. ID = 9914, passcode = 9778

Agenda:

* **Approval of minutes of meeting of 5 December 2012 and follow up to action points** (see attachment) – UN Women (5 mins)
* **Endorsement of Annual Work Plan (AWP) 2013 and follow up on Annual Report 2012, and Face-to-face meeting report** – UN Women and IMC (5 mins)
* **Cross-cutting Issues’ study - draft inputs** - Piero Calvi-Parisetti (25 mins)
* **Prioritization and updating of SWG websites** (see attachment) - UN Women (5 mins)
* **E-learning hosting service and payment** (see attachment ) - OCHA (5 mins)
* **Support to task team for French Translation of e-learning tool** - OCHA/InterAction (5 mins)
* **Suggestions for regular updates from the field** – UN Women (5 mins)
* **AOB** (5 mins)

Attachments:

* Final AWP 2013
* Draft Annual Report 2012
* Note on E-learning hosting service and payment
* Note on prioritization and updating of SWG websites
* Documents approved on 5 December, now uniformly formatted, can be found [here](http://www.humanitarianresponse.info/themes/gender/resources)
* Minutes of Gender SWG meeting of 5 December 2012