

Accountability to Affected Populations & Prevention of Sexual Exploitation and Abuse Task Team Work Plan

January 2014-December 2015

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*NB: This Work Plan should be read in conjunction with the description on the IASC priority (“one-pager”) and the Task Team’s Terms of Reference. Specific areas of overlap with other Task Teams, or their objectives, are highlighted – e.g. ***TT Humanitarian Financing*** There is also more general overlap with others e.g. the Task Team on Protection or the Reference Group on Gender.*

Goal: To create a system-wide “culture of accountability to affected populations”: institutionalisation of AAP, including PSEA, in functions and resourcing within each humanitarian organization alongside system level cohesion, coordination, and learning.

Work Stream 1 – AAP/PSEA Advocacy		
Objective 1: Language Merger; establishing a common language for AAP and PSEA among organisations – Lead WFP		
Activities	Focal Points	Timeframe
1. Papers outlining talking points on AAP and PSEA	Lead - WFP Support –FAO, Coordinator, UNICEF	End Feb 2014
2. Common language put onto websites	Lead - WFP Support - FAO, Coordinator	End Feb 2014
Objective 2 :Advocacy with donors to support AAP/PSEA – Lead Oxfam		
Activities	Focal Points	Timeframe
1. Review Good Humanitarian Donorship (GHD) self-assessment guide in light of AAP/PSEA considerations	Lead - Oxfam Support -Save, InterAction, FAO	Q1 2014 (End March 2014)
2. Develop one-pager on PSEA good practice for donors ***Donor Issues***	Lead - Oxfam Support -Save, InterAction, FAO	Q1 2014
3. Get AAP/PSEA on Good Humanitarian Donorship (GHD) agenda ***Donor Issues***	Lead - Oxfam Support -Save, InterAction, FAO	Q2 2014 (End June 2014)
4. Meeting of Task Team with donors on ways forward for donor support to	Lead - Oxfam	Beginning Q2 2014

AAP/PSEA	Support - Save, InterAction, FAO	(End May 2014)
Objective 3: Advocacy with staff – Lead FAO		
Activities	Focal Points	Timeframe
1. Develop Op-ed/advocacy piece for sharing with staff at all levels	Lead - FAO Support - IOM, ICVA, Oxfam GB	Q1 2014
2. PSEA campaign (Disseminate DVD - “To serve with pride”)	Lead – UNDP Support - WFP, UNFPA, IOM, InterAction, DFS, UNHCR (all TBC)	Q1 2014
3. Talking points, also for Senior Focal Points to work with	Lead - FAO Support - IOM, ICVA, Oxfam GB	Q1 2014
Objective #: 4. World Humanitarian Summit – Lead – WFP		
Activities	Focal Points	Timeframe
1. Ensure inclusion of AAP on WHS agenda	Lead - WFP Support - OCHA	End 2015
2. Develop action to ensure a GA resolution on AAP	Lead – WFP Support - FAO	End 2015
Objective #: 5. Advocacy with parliamentarians - Lead Keystone		
1. Engaging with IPU on AAP in April 2014	Lead - Keystone Support - FAO, OXFAM	Beginning Q2 2014 (End April 2014)

Work Stream 2 – COUNTRY-LEVEL/CBCMs/TECHNICAL SUPPORT		
Objective 1: Provide support to Inter-Agency AAP missions – Lead WFP		
Activities	Focal Points	Timeframe
1. Develop criteria to choose countries for support missions (4 missions over 2 years)	Lead - WFP Support – HCR, ActionAid, HAP, OCHA, Save	Q1 2014 continuous
2. Provide frameworks, TORs, for country missions	Lead - WFP,	2014-2015

	Support – HCR, ActionAid, HAP, Save, OCHA	continuous
3. Feedback of findings of missions into HCT planning, CBCM model and AAP lessons learned	Lead - WFP, Support – HCR, ActionAid, HAP, Save, OCHA	2014-2015 continuous
Objective 2: Community Based Complaint Mechanism Pilots – Lead IOM/UNHCR		
Activities	Focal Points	Timeframe
1. Carry out planned PSEA pilots, ensure emphasis on communities, expand into AAP generally (subject to funding provision)	Lead - IOM/UNHCR Support – HAP, IMC	End 2014
2. Develop a manual on lessons learnt from the CBCMs pilots and share widely	Lead - UNHCR, IOM (tbc) Support - HAP	Q1 2015
3. Provide recommendations on how CBCMs can be replicated in other locations	Lead - UNHCR, IOM (tbc) Support - HAP	Q3 2015
Objective 3: Technical support/help desk function on AAP/PSEA – Lead HAP (note: seeking a co-lead)		
Activities	Focal Points	Timeframe
1. Develop concept note - clarify scope of helpdesk function	Lead - HAP Support - FAO, Sphere, CDAC Network	Q1 2014
2. Source funding for helpdesk	Lead - HAP Support - FAO, Sphere	Q2 2014
3. Provide technical support/help desk function	Lead - HAP Support - FAO, Sphere	2014-2015 continuous
Objective 4: Joint Preparedness/Community awareness of AAP – Lead ActionAid		
Activities	Focal Points	Timeframe
1. Include AAP in DRR planning within communities and in CBCM pilots *** TT Preparedness and Resilience ***	Lead – ActionAid Support - UNICEF, UNDP, UNHCR, IOM, Oxfam	Q2 2014
2. Joint preparedness with communities to include AAP and awareness raising of rights of communities	Lead – ActionAid Support - UNICEF, UNDP, UNHCR,	Q3 2014

	Oxfam	
Objective 5: Inclusion of civil society /NNGOs/Implementing partners in AAP – Lead ActionAid/Oxfam GB		
Activities	Focal Points	Timeframe
1. Develop strategies for raising awareness of AAP among civil society based organisations, NNGOs, implementing partners	Lead – ActionAid/Oxfam GB Support - ICVA, HAP, WRC, ActionAid, Oxfam GB, FAO, Sphere	Q2 2014
2. Develop strategies for inclusion of NNGOs, CBOs, IPs in the broader AAP discussion	Lead – ActionAid/Oxfam GB Support - ICVA, HAP, WRC, ActionAid, Oxfam GB, FAO, Sphere	Q2 2014

Work Stream 3 - Embedding AAP and PSEA in Humanitarian Processes		
Objective 1: Ensure PSEA as part of AAP is incorporated into the fabric of organisations' recruitments; in recruitment policies, performance appraisals and recruitment processes – Lead - UNICEF		
Activities	Focal Points	Timeframe
1. Key language for inclusion of AAP/PSEA responsibilities in staff performance appraisals developed and disseminated	Lead - UNICEF Support – IOM, UNDP, UNHCR, CDAC Network	March 2014
2. Key language for inclusion of AAP/PSEA responsibilities in staff recruitment and TORs developed and disseminated	Lead - UNICEF Support – IOM, UNHCR, CDAC Network	March 2014
Objective 2: Monitor implementation of recruitment policy recommendations – Lead – (TBD)		
Activities	Focal Points	Timeframe
1. Follow-up on existing PSEA Task-Force work	Lead – (TBD) Support - American Refugee Committee (ARC) IOM, UNHCR, UNDP	End 2014

Objective 3: AAP/PSEA incorporated into Training and related guidance for RC/HCs – Lead – OCHA & UNDP (tbc)		
Activities	Focal Points	Timeframe
1. Develop a communication for RCs and HCs on their role in relation to AAP/PSEA	Lead – OCHA Support – UNDP (tbc)	Q1 - 2014
2. AAP/PSEA incorporated into training and material developed for RC/HCs	Lead – UNDP (tbc) Support – OCHA	HC Handbook – end 2013
Objective 4: To embed AAP/PSEA as an essential component of organisational and inter-organisational processes and policies¹ - Lead – Oxfam GB (tbc)		
Activities	Focal Points	Timeframe
1. Develop concept of AAP/PSEA as part of a Corporate Risk Register	Lead - Oxfam Support – FAO	Q2 2014
2. Include AAP/PSEA in operational peer reviews of humanitarian response	Lead - WFP Support – OCHA, FAO	Q2 2014
3. Ensure inclusion of AAP/PSEA in annual reports of organisations (develop 2 pager explaining why this is important, examine scope of release of information)	Lead - IMC Support - WVI	Q2 2014
4. Develop standard AAP/PSEA tools and processes for multi-agency evaluations	Lead - ICVA Support - ALNAP	2015 (next EHA/PDF revision)
5. Ensure inclusion of AAP/PSEA in Strategic Response Plan (CAP) and all related processes <i>***TT Humanitarian Financing***</i>	Lead - OCHA Support - FAO / WFP, Save (Education Cluster only)	Continuous until end 2014
6. Ensure inclusion of AAP/PSEA in Cluster TORs & Plans	Lead - OCHA Support – Cluster Leads	Q2 2014
7. Ensure inclusion of AAP/PSEA in UN High Level Committee on Policy & High Level Committee on Management agendas	Lead – DFS Support – UNDP, DOCO	Q2 2014
8. Ensure inclusion of AAP/PSEA in HC Compacts	Lead - OCHA	March 2014

¹ In consultation with Gender Reference Group (GRG) Focal Point - Women's Refugee Commission