

INTER-AGENCY STANDING COMMITTEE  
WORKING GROUP

**IASC Subsidiary Bodies**

**Task Force on Protection from Sexual Exploitation and Abuse  
Work Plan for 2012**

Date circulated: 31/10/2011

**I Narrative Summary**

During 2012, the IASC Task Force on Protection from Sexual Exploitation and Abuse (PSEA) by UN, NGO, IOM and IFRC will focus their work on:

- 1. Supporting field offices in implementing joint community based complaints mechanisms** (including victim assistance).
- 2. Supporting agencies in institutionalizing minimum operating standards for PSEA within their respective organisation at HQ level.**
- 3. Mainstreaming PSEA within relevant IASC subsidiary bodies and cluster systems.**

**List of active members:** CARE International, Caritas International, Catholic Relief Services, DFS, Droits Humains Sans Frontières, Fahamu Refugee Programme, Food for Hungry, HAP International IASC Secretariat, IFRC, IOM, InterAction, International Medical Corps, International Relief and Development, International Rescue Committee, Lutheran World Federation, OCHA, Oxfam UK, Save the Children US, Save the Children UK, Thai Committee for Refugees, UNDP, UNFPA, UNICEF, UN Habitat, UNHCR, WFP, WHO, Women's Refugee Commission and World Vision International.

Standing Invitee: ICRC

**Co-Chairs: TBC before end of 2011**

## II Work Plan for 2012

Goal\*: To prevent sexual exploitation and abuse by UN, NGO, IOM and IFRC personnel.

Objectives*	Outputs and Activities*	Indicators (with targets)*	Assigned Focal Points	Timeframe
1. <b>Supporting field offices in implementing joint community based complaints mechanisms</b> (including victim assistance and related activities).	<ul style="list-style-type: none"> <li>Identify lead agency/agencies to submit Community Based Complaints Mechanism (CBCM) funding proposal to donor.</li> </ul>	Funding proposal submitted.		February 2012
	<ul style="list-style-type: none"> <li>Map out organizations working in pilot countries and identify relevant mechanisms in place (code of conducts, internal and external complaint mechanisms and investigation capacity) and conduct a baseline survey to identify SEA cases, level of PSEA knowledge and quality of existing complaint mechanisms.</li> </ul>	Baseline survey.		April 2012
	<ul style="list-style-type: none"> <li>Head of Agencies to send letter to relevant TF members' senior manager at field level (including HCs) in pilot countries to encourage support and commitment to join the project.</li> </ul>	Copy of letters from Senior Management.		May 2012

\* A goal is a higher level, long-term result or change the group wants to achieve over a longer period of time. (Example: A more effective humanitarian coordination system.)

\* Objectives are intermediate results or changes that need to be achieved during the workplan period in order to move closer to achieving the goal. (Example: Strengthened accountability to affected beneficiaries)

\* Outputs are the tangible steps, services, and products provided by the group on annual basis to achieve its objectives. (Example: IASC's role on accountability to affected populations clarified.) Activities are actions that need to be undertaken to produce the outputs. (Example: Develop policy on accountability to affected populations for the Working Group's endorsement.)

\* Indicators describe how the group intends to measure progress made towards stated outputs. Targets reflect the level of progress the group strives to achieve during the reporting period. (Example IASC policy on accountability to affected populations endorsed by target date. Target date: 30 September 2012)

	<ul style="list-style-type: none"> <li>Support pilot countries to initiate consultation with beneficiaries in communities to identify: (a) culturally adapted complaints mechanisms, (b) available referral systems (victim assistance).</li> </ul>	Community consultation report. List of potential services providers for victim assistance.		August 2012
	<ul style="list-style-type: none"> <li>Support pilot countries to design joint CBCM mechanisms and draft a CBCM procedure document (including types of complaints to receive, from who, how complaints can be submitted, how to track them, how they would be referred to relevant agencies, time to respond, key contact people in each agency and roles and responsibilities).</li> </ul>	CBCM procedure document developed.		October 2012
	<ul style="list-style-type: none"> <li>Based on CBCM procedure document, draft Memorandum of Understanding (MOU) and ensure participating agencies sign.</li> </ul>	80% of participating organisations have signed the MOU.		December 2012
<b>2. Supporting agencies in institutionalizing minimum operating standards for PSEA within their respective organisation at HQ level.</b>	<ul style="list-style-type: none"> <li>Draft and agree on Minimum Operating Standards (MOS) for PSEA at HQ level.</li> </ul>	MOS drafted and agreed upon by IASC Principals.		May 2012
	<ul style="list-style-type: none"> <li>Based on the MOS, support members to develop a work plan to implement MOS.</li> </ul>	80% of members have implemented the MOS.		December 2012
	<ul style="list-style-type: none"> <li>Share best practices during TF meetings where representatives from member organizations present their work on addressing PSEA.</li> </ul>	Meeting notes.		Ongoing.
<b>3. Mainstreaming PSEA within relevant IASC subsidiary bodies and cluster systems.</b>	<ul style="list-style-type: none"> <li>Review the mandate and workplans of relevant IASC subsidiary bodies and cluster systems.</li> </ul>	Recommendations where to mainstream PSEA within IASC subsidiary bodies and cluster systems presented.		August 2012

	<ul style="list-style-type: none"><li>▪ In consultation with relevant IASC subsidiary bodies and cluster systems, incorporate PSEA language, best practices and guidance materials where relevant.</li></ul>	50 % of mainstreaming recommendations mentioned above have been supported/implemented.		December 2012
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### **III Key Expected Outcomes 2012**

Based on II above, please highlight, in bullet points, a maximum of five proposed outcomes that the group plans to achieve in 2012.

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- CBCM Community Consultation reports drafted (Haiti and Kenya).
- CBCM Procedure Documents drafted (Haiti and Kenya).
- CBCM Memorandum of Understanding signed by 80% of actors in Haiti and Kenya.
- 80% of members have implemented Minimum Operating Standards at HQ.
- 50% of recommendations on where PSEA should be mainstreamed within the IASC have been implemented.