**NATF Technical Workshop Background Document**

**PLAN FOR OPERATIONAL LEARNING**

In 2010, the NATF developed the provisional Operational Guidance for Coordinated Assessments in Humanitarian Crises, as well as a set of tools to support its implementation, including Key Humanitarian Indicators, a Humanitarian Dashboard, the Coordinated Assessment Pool and Roster (CASPAR) and a set of trainings. Ahead of finalizing the Guidance and Tools, the NATF agreed to implement these products in a number of existing and new emergencies, based on a standard footprint (defined in a Country Implementation Plan) to be adapted to the context.

The following **Operational Learning Plan** has been developed to guide learning from the field, during implementation of NATF Guidance and Tools. The Operational Learning Plan foresees:

1. **CASPAR Deployee Feedback Form:** Individuals deployed through the CASPAR (roster and pool) will be requested to submit an NATF Package **Feedback Form.** Through the former they will examine their experience implementing the NATF package and provide information on the relevance, appropriateness and effectiveness of the tools and guidance in achieving coordinated assessments. [at minimum 8]

**2. Feedback from Target End-Users:** All individuals using (or preparing to use) the NATF package will be requested to submit comments/views on the relevance, appropriateness, and effectiveness of the NATF package. These comments may be submitted directly through an online survey [see survey monkey], through focus group discussions/consultations [in preparedness workshops or trainings], or through bilateral interactions with/interviews by CASPAR deployees [in response missions, for example]. The responsibility for compiling these inputs will be on trainers and deployees presenting /roling-out the NATF package. [at minimum 80]

1. **Field Research undertaken by Tufts/ODI, sponsored by ACAPS**: Tufts/ODI have been contracted by ACAPS to undertake a set of operational learning exercises. Two such exercises will be organized in support Operational Learning by the NATF. The locations, methods, and terms of reference of these exercises will be developed and agreed by the NATF, and will center around cross-sector coordinated assessments. [at minimum 2]

1. **Interagency Field Missions:** To the extent possible, agency focal points on the NATF will undertake joint field missions to review and evaluate the implementation of the NATF Guidance and Tools. These field missions will seek to promote learning and tool development, and will be constructive in nature. Such inter-agency field missions will be after-action reviews, undertaken in close consultation with field partners, and will provide feedback on a confidential basis, for NATF consideration. [at minimum 2]

A meta-analysis will be undertaken of information and findings elicited through the above, as well as any additional relevant evaluations of humanitarian response (Inter-Agency Real Time Evaluations, Cluster Evaluations, etc). The analysis will focus on the (i) relevance, (ii) appropriateness and (iii) effectiveness of the NATF package. The meta-analysis will be presented to the NATF on a confidential basis in November 2011 and will be discussed in a workshop and utilized to inform subsequent refinements and adaptations to the package.