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| **Implementation Stage 1 – 2010** |  |  |  |  |
| **Priority Recommendation**  | **Priority Action** | **Key Activities** | **By whom** | **Timeline** |  |
| Strategic programme approach | Agencies and NGOs to discuss with OCHA and/or UNDP terms and conditions of contribution agreements for ERF and CHFs to solve issues such as short implementation periods, eligibility of expenditure, reporting burden. OCHA should then issue guidelines on ERFs, HRFs, and CHFs | 1. Streamline financial reporting for CHF/ERFs | OCHA plus 2-3 agency focal points | 30-Nov-10 |  |
|  |  | 2. Develop and agree on standard agreement for ERF | OCHA plus 2-3 agency focal points | 30-Nov-10 |  |
|  |  | 3. Test and issue guidance on the above to the field | OCHA plus 2-3 agency focal points | 30-Nov-10 |  |
| Human and financial resources required to administer, apply for and train staff in using pooled funds | Agencies and NGOs to advocate with donors to improve predictability of pooled funds and ensure transparent dialogue with them about staff funding needs to manage pooled funds effectively. | 1. Advocate with donors on the issue of predictability and staff funding requirements through various fora such as: - CHF WG meetings (3/year)- ECOCOC- GHD meetings (2/year)- OECD INCAF Task Team on Financing and Aid Architecture- UNDG/ECHA Task Team on Financing for Transition- Other opportunities for donor interface and consultations | All  |  |  |
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