

**Follow Up Action Point Matrix
55th IASC -WG Meeting
12-13 November, Geneva**

AGENDA ITEM	ACTION POINTS	FOCAL POINT	Status as of 6 February 2004
Country-specific discussion: Northern Uganda	<ul style="list-style-type: none"> • Welcomed the mission of the ERC highlighting the seriousness of the humanitarian situation in northern Uganda. • Encouraged the Country Team to pursue dialogue with the government and LRA to gain greater humanitarian access and exploring a range of avenues, such as through the Sudan peace process, and also targeting key donors to use their influence. • Agreed to proactively engage donors at headquarters level, through HLWG briefing and exploring possibilities for setting up a Donor Contact Group on Northern Uganda. • Welcomed the possibility of a statement by the Secretary-General. • Encouraged the Country team to review the use of armed escorts to deliver humanitarian assistance in accordance with the IASC guidelines on the use of armed escorts. 	<p style="text-align: center;">N/A</p> <p style="text-align: center;">Country Team HC</p> <p style="text-align: center;">OCHA</p> <p style="text-align: center;">ERC/OCHA</p> <p style="text-align: center;">Country Team HC</p>	<p style="text-align: center;">N/A</p> <p>While the UNCT does not have direct access to the LRA, it is hoped that the appointment of Humanitarian Access Advisor will have a positive effect on creating an environment that will facilitate dialogue among the key parties.</p> <p>HLWG meeting took place in Geneva in Nov 2003 to brief and to request support from donors. ERC also briefed donors in New York in late 2003.</p> <p>Following ECHA meeting in November, the ERC issued statement on Uganda.</p> <p>The UNCT reviewed the IASC Guidelines and concluded that the practice in place is in conformity with the guidelines. A thematic working group on access</p>

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	<ul style="list-style-type: none"> • Encouraged the Country Team to work with donors to advocate for the adoption and implementation of the National IDP Strategy. • Requested agencies, IDP Unit and ERC to support revitalization of the Protection Working Group in Kampala, while noting that the protection issues entailed broad group of vulnerable population and not just IDPs. • Requested the HC to establish an IASC-type coordination mechanism at the country level to ensure inclusive coordination. • Encouraged Country Team to review overall humanitarian strategy with emphasis on information sharing, advocacy, non food items and protection issues. Supported the idea of exploring the possibility to establish a light HIC for information sharing. 	<p style="text-align: center;">Country Team HC</p> <p>IASC agencies, IDP Unit ERC, OCHA Uganda Office as Chair of Protection WG</p> <p style="text-align: center;">HC Country Team</p> <p>HC, Country Team</p>	<p>reviewed extensively on the use of armed escorts by NGOs.</p> <p>The draft policy was to be tabled before the Cabinet on 30 January. Once the policy is adopted, the HC will discuss with the Government on working on the implementation of the policy.</p> <p>The Protection Working Group meeting in Kampala, Kitgum and Gulu intend to monitor ongoing protection issues.</p> <p>The first IASC meeting will be scheduled for 17 February 2004 in Kampala, inviting representatives from UN, NGO, Red Cross movement and donors.</p> <p>Following assessment mission of OCHA, the creation of Humanitarian Community Information Network has been envisaged. An advocacy workshop is scheduled to</p>

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	<ul style="list-style-type: none"> • Encouraged agencies to review both their staffing level and presence, with the aim to increase number of qualified emergency officers in Northern Uganda. • Supported the need for strengthened security arrangement on the ground and noted the possible need to increase number of FSOs. • Recognized the role of the Ugandan Red Cross, which has taken over tasks previously carried out by ICRC, as an increasingly important local humanitarian actor. • Agreed on the need for the IASC to remain seized of the issue 	<p style="text-align: center;">IASC agencies</p> <p style="text-align: center;">OCHA</p> <p style="text-align: center;">N/A</p> <p style="text-align: center;">IASC WG IASC Secretariat</p>	<p style="text-align: center;">take place in March/April in Kampala.</p> <p style="text-align: center;">Increased coverage in affected area. OCHA, FAO, UNICEF and WFP reported that they increased staffing level in Northern Uganda.</p> <p style="text-align: center;">The proposal to field additional FSCO in the field is being reviewed by the UNCT. N/A</p> <p style="text-align: center;">Ongoing</p>

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Presentation of the Preliminary Findings of the IDP Protection Survey and IDP Response Matrix	<ul style="list-style-type: none"> • Welcomed the Protection Survey and the Response Matrix and referred them for to the Senior Network for in-depth discussion and development of the recommendations which would be discussed in IASC-WG meeting in February 2004. • Welcomed the four areas of focus suggested: 1) confidence, 2) procedural transparency, 3) protection, and 4) accountability. • Agreed that there should be greater focus on the issue of the accountability of not only the RC/HCs but also the Country Teams and agencies themselves and suggested that this should be systematically included in the appropriate training for the HCs and heads of agencies in the field. • Agreed that while the implementation of the collaborative approach had been less than ideal so far, there was a general commitment to joint action to make the collaborative approach work. To this effect agreed on the need to elaborate in practical terms what the collaborative approach consists of and requested the Senior Network to suggest ways for improved practical application. 	<p style="text-align: center;">N/A</p> <p style="text-align: center;">N/A</p> <p style="text-align: center;">N/A</p> <p style="text-align: center;">Sr. Network</p>	<p>Discussion on four themes on going. Recommendation to be prepared for Principals' mtg in March and Full report to IASC-WG in June.</p> <p>Accountability Discussion Paper prepared and recommendations discussed at Snr Network and Principals Mtg</p> <p>Ongoing (June 2004)</p>
Review of the IDP Unit Evaluation	<ul style="list-style-type: none"> • Agreed that the evaluation, protection survey and response matrix should be considered and discussed together due to the close link between them. • Called for strong commitment and leadership by the ERC to the work of the IDP Unit. • Agreed to extend the work of the Unit, subject to development of benchmarks to review the implementation of the overall response to the IDPs on an annual basis 	<p style="text-align: center;">N/A</p> <p style="text-align: center;">ERC</p> <p style="text-align: center;">IDP Unit</p>	<p>Workshop hosted by Canada to consider all issues including specific proposals.</p> <p>Commitment expressed by ERC</p> <p>Ongoing</p>

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	<ul style="list-style-type: none"> • Called for revitalization of the Senior Network • Asked for quick dissemination of the full evaluation report, with the understanding that the Senior Network would review the report and its recommendations for fuller discussion in the IASC-WG in February 2004. • Welcomed the possibility to discuss the recommendations in a possible workshop organized by Canada 	<p style="text-align: center;">Sr. Network Sr. Network</p> <p style="text-align: center;">IDP Unit</p>	<p style="text-align: center;">Ongoing The report was circulated on January 2004.</p> <p style="text-align: center;">Completed.</p>

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Military-Humanitarian Interface	<ul style="list-style-type: none"> • Requested OCHA/PDSB to develop further the paper into a policy framework and consult with IASC-WG members one more time for rapid finalisation. In so doing, the following issues should be considered for inclusion in the paper: (a) belligerent and non-belligerent actors, (b) reference to the guidelines being developed on terms of engagement with non-state actors and eventual convergence of the two processes, and (c) creation of enabling environment through deployment of military forces and the role of peacekeepers, (d) relationship with an occupying power, and (e) discussions on the Future of Humanitarian Action. • Underlined that this paper would not serve as a substitute for country-specific guidance but should be used to support development of country/situation specific guidance at the field level • Agreed that the MCDU Advisory Panel should be used as a forum for further discussion on this paper and on the MCDU Field Handbook. • Agreed to examine further the issue of relationship with Occupying Power, drawing example from Iraq experience. • Agreed to tackle issues of information dissemination, outreach and advocacy as part of collective efforts to move forward the issue of military-humanitarian interface. 	<p>OCHA/PDSB</p> <p>OCHA/PDSB</p> <p>OCHA/MCDU</p> <p>OCHA/PDSB</p> <p>IASC agencies</p>	<p>Consultations have been ongoing with UN agencies and NGO partners in Geneva and in New York as part of the process toward finalising the paper. The current focus is on the details of the five additional elements requested by the IASC to be included in the paper. The paper is expected to be circulated to the members of the MCDU Advisory Panel in early February for comments, before submission to the IASC in the coming months.</p>
Explosive Remnants of War	<ul style="list-style-type: none"> • Welcomed the initiative of issuing a draft statement on ERWs to the CCCW, including the proposal to include a reference to the impact of ERWs on humanitarian work and humanitarian action and perhaps a reference to Afghanistan. • Agreed that the draft Statement as presented by UNICEF would 	<p>N/A</p> <p>UNICEF</p>	<p>N/A</p> <p>Completed—The statement</p>

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	<p>be slightly adjusted to include references to the impact on victims of ERWs.</p> <ul style="list-style-type: none"> • Requested agencies to provide written comments on the statement by COB Monday, 17 November to UNICEF. • Agreed to remain seized of progress achieved in this area. 	<p>IASC agencies</p> <p>IASC Secretariat</p>	<p>“A Call for a Freeze on the Use of Cluster Munitions” was delivered by Ross Mountain on behalf of the IASC at CCCW on November 2003.</p>
Task Force on Preparedness and Contingency Planning	<ul style="list-style-type: none"> • Endorsed the 2004 workplan of the Task Force. • Agreed to rename the Task Force as a Sub-Working Group to reflect its role and functions and requested the Task Force to consult with the IASC Secretariat to finalize the procedure for the name change 	<p>N/A</p> <p>Preparedness and Contingency Planning SWG (TF) IASC Secretariat</p>	<p>N/A</p> <p>Ongoing.</p>
Task Force on Natural Disasters	<ul style="list-style-type: none"> • Agreed that the Task Force would link its activities with the Task Force (Sub-Working Group from now on) on Preparedness and Contingency Planning, in view of incorporating elements of Natural Disasters in the revised inter-agency contingency planning guidelines. • Welcomed the one-day workshop planned for December 2003 and requested the Task Force to share the outcome of the workshop and a more elaborated workplan with the IASC members at the latest in the IASC-WG meeting in February 	<p>Taskforce on Natural Disasters</p> <p>Taskforce on Natural Disasters</p>	<p>Ongoing. Some of the proposed activities in the workplan will be carried out in close cooperation with SWG on Preparedness.</p> <p>Completed. The 56th IASC WG will discuss the revised workplan of the Taskforce.</p>
Task Force on Field Information Management	<ul style="list-style-type: none"> • Requested the Task Force to develop a more output-oriented workplan for discussion at the IASC WG meeting in February 2004. • Endorsed a maximum time frame of one-year for the Task Force. • Encouraged broader participation especially by the non-UN actors. 	<p>Taskforce on Field Information Management</p> <p>N/A</p> <p>Taskforce on Field Information Management.</p>	<p>Completed. The Workplan will be discussed at February WG meeting.</p> <p>N/A</p> <p>Consultation has been ongoing to encourage NGO involvement.</p>

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Task Force on Emergency Telecommunications	<ul style="list-style-type: none"> • Requested the Task Force to circulate a revised background note and proposed workplan after the WGET meeting in late November. • Agreed to discuss the activities and workplan of the Task Force in the IASC-WG meeting in February 2004 as part of the discussion on common tools and services 	<p>TF on Emergency Telecommunications</p> <p>IASC Secretariat Taskforce on Emergency Telecommunications</p>	<p>Following Brindisi meeting - a group with representatives from DPKO, UNICEF, UNHCR, UNDP, WFP and OCHA met briefly In Nov 2003 to develop the 2004 Workplan.</p> <p>The workplan will be discussed at Feb WG meeting.</p>
Task Force on HIV/AIDS in Emergency Settings	<ul style="list-style-type: none"> • Agreed on the continuation of the Task Force for an additional year. • Requested the Task Force to seek greater involvement of UNAIDS in the work of the Task Force with the view of phasing out the Task Force after 2004. • Agreed that the implementation of the guidelines at the country level should be encouraged through the Theme Groups. • Welcomed the willingness of WFP and UNFPA to explore possibilities for financial support to the Task Force, in addition to the extensive support provided so far by WHO and UNFPA. 	<p>N/A</p> <p>Taskforce on HIV/AIDS</p> <p>Taskforce on HIV/AIDS</p> <p>N/A</p>	<p>N/A</p> <p>Ongoing</p> <p>Ongoing</p> <p>N/A-The workshop to develop 2004 Workplan (March 2004) will discuss the issue of financing.</p>
Task Force on Training	<ul style="list-style-type: none"> • Welcomed the work of the revitalized Task Force on Training and its proposed workplan for 2004 	<p>N/A</p>	<p>N/A</p>
Task Force on Sanctions	<ul style="list-style-type: none"> • Endorsed the extension of the Task Force's mandate until April 2004 with the understanding that the Sanctions Assessment 	<p>Taskforce on Sanctions</p>	<p>Ongoing.</p>

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	<p>Handbook and Field Guidelines would be finalised by then.</p> <ul style="list-style-type: none"> • Requested the Task Force to explore a follow up mechanism beyond April, possibly through the establishment of a network of focal points in concerned agencies to coordinate field-testing of the handbook, and follow up with assessment & monitoring of the humanitarian consequences of sanctions regimes. 	Taskforce on Sanctions	Ongoing.

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<i>Task Force on Protection from Sexual Exploitation and Abuse</i>	<ul style="list-style-type: none"> • Endorsed continuation of the Task Force until end February 2004 with the understanding that the Task Force will prepare a final report with proposals for detailed follow-up actions and mechanisms. • Acknowledged the importance of continuous monitoring of the implementation of the Plan of Action and the follow up recommendations, and to this end requested the Task Force to develop a framework of annual reporting to the IASC-WG and well as proposals for reporting by the HCs and RCs. • Agreed to discuss separately how to best address generic sexual and gender based violence, possibly through the Task Force on Gender and Humanitarian Assistance. 	<p>Taskforce on PESA</p> <p>Taskforce on PESA</p> <p>N/A</p>	<p>The ECHA/IASC TF is in the process of developing the final report, which will be circulated to IASC WG members in March. The TF will report verbally on the update of proposals at Feb WG meeting.</p> <p>The final report of the TF will contain proposals on annual reporting.</p> <p>Gender TF developed the the Draft work plan for Inter-Agency Coordination on Prevention and Management of Gender-Based Violence in Humanitarian Crises</p>
<i>Task Force on Gender and Humanitarian Assistance</i>	<ul style="list-style-type: none"> • Welcomed the continuation of the work of this Task Force for an additional one year and underlined the importance of gender mainstreaming. • Requested the Task Force to bring critical issues to the attention of the IASC-WG through the IASC Secretariat. • Called for enhanced senior-level commitment and support for the work of the Task Force. • Endorsed the proposal for a rotating chairmanship, and 	<p>N/A</p> <p>Taskforce on Gender and Humanitarian Assistance IASC agencies</p> <p>Taskforce on Gender</p>	<p>N/A.</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

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	<p>requested the Task Force members to agree on selection of new chairing/co-chairing organizations at the latest by the IASC-WG meeting in February 2004.</p> <ul style="list-style-type: none"> • Requested WFP and UNICEF to continue to co-chair the Task Force for the time being until new chairpersons have been identified. • Endorsed the proposed Workplan with emphasis on its work in responding to needs in the field and in developing greater linkages with the other subsidiary bodies. • Suggested that the issue of sexual and gender based violence be addressed at least initially by this Task Force, and welcomed UNFPA's offer to lead this effort. 	<p>and Humanitarian Assistance</p> <p>UNICEF and WFP</p> <p>Taskforce on Gender and Humanitarian Assistance</p> <p>Taskforce on Gender and Humanitarian Assistance</p>	<p>Ongoing</p> <p>Ongoing</p> <p>The Draft work plan for Inter-Agency Coordination on Prevention and Management of Gender-Based Violence in Humanitarian Crises was developed and shared with the TF members on 06 February.</p>

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<i>Task Force on Human Rights and Humanitarian Action</i>	<ul style="list-style-type: none"> • Endorsed the proposed workplan for 2004. • Stressed the importance of developing practical guidelines for the field on the issue of human rights and humanitarian action, and suggested the inclusion of selected HCs in the workshop planned for February 2004. • Encouraged the Task Force's linkage with the work on common needs assessments. • Welcomed the proposal of the Task Force to undertake a mapping exercise of different agencies' responsibilities in regard to protection to gain greater clarity on the complementarity and on the gaps. The mapping exercise would feed into development of appropriate guidance for HCs on protection issues. 	<p style="text-align: center;">N/A</p> <p>Taskforce on HRHA</p> <p>Taskforce on HRHA</p> <p>Taskforce on HRHA</p>	<p style="text-align: center;">N/A</p> <p>The workshop will take place in March 2004.</p> <p style="text-align: center;">Ongoing</p> <p style="text-align: center;">Ongoing</p>
<i>Sub-Working Group on the CAP</i>	<ul style="list-style-type: none"> • Requested the SWG on the CAP to share its 2004 workplan prior to the February meeting of the IASC WG • Encouraged the SWG to continue its efforts to include non-UN agencies in the CA Process. • Agreed that the quality of the data was to be improved to ensure increased reliability of financial tracking, and recommended that pledges announced by the donors be included in the data even before the official confirmation has been received from the receiving agencies. • Suggested that the Directors' Review of 2004 CAPs for Liberia and Tajikistan be set for 10 February, a day before the next IASC-WG meeting • Encouraged the SWG to review ways to streamline appeal documents 	<p style="text-align: center;">CAP SWG</p> <p style="text-align: center;">CAP SWG</p> <p style="text-align: center;">OCHA</p> <p style="text-align: center;">OCHA</p> <p style="text-align: center;">CAP SWG</p>	<p style="text-align: center;">Completed.</p> <p style="text-align: center;">Ongoing</p> <p style="text-align: center;">Ongoing</p> <p>Completed-The Directors' Review meeting will take place on 10 February.</p> <p>Ongoing. In view of need of CAP documents to be</p>

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			<p>concise and adhere to the CAP Technical Guidelines for page requirements, CAP SWG members and agencies are requested to ensure that respective agency projects sheets in accordance with the CAP Technical Guidelines.</p>

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Contact Group on Humanitarian Financing	<ul style="list-style-type: none"> Agreed on the need for all IASC members to be actively engaged in the process of developing a common definition of humanitarian assistance 	CG on Humanitarian Financing (OCHA)	Ongoing Ongoing
Preparations for the IASC Principals Meeting	<ul style="list-style-type: none"> Agreed on the following agenda items: (a) Access and Security (b) Endorsement of the Terms of Reference of the Humanitarian Coordinators and discussion on the role of the Humanitarian Coordinators with a focus on IDPs, (c) Future of Humanitarian Action (lunch discussion) Noted that the focus of the discussion of the second agenda item should be on the role and accountability of the HC in relation to the issue of protection of IDPs. 	IASC Secretariat IASC Secretariat	Completed. Completed.
IASC meeting on the Future of Humanitarian Action, 11 November 2003	<ul style="list-style-type: none"> Agreed that written comments on the draft note be sent to the IASC Secretariat by COB Tuesday, 18 November. Welcomed: (a) IFRC's offer to develop further the concept of effective public information campaign, (b) ICRC's offer to provide additional text on the definition of humanitarian action and humanitarian principles, (c) OCHA's offer to elaborate further on security issues and on civil-military relations as well as on integrated missions and on "mission clarity", and (d) SCHR's offer to elaborate part on good humanitarian donorship and receivership. Welcomed UNICEF's and OCHA's offer to take the lead in liaising with the research focal point of the Eminent Persons panel to ensure that the views of the humanitarian organizations were brought to their attention. 	IASC agencies IFRC, ICRC, OCHA, and SCHR UNICEF and OCHA	Completed. Ongoing. Ongoing
IASC 2004 Workplan	<ul style="list-style-type: none"> Agreed on the draft calendar for IASC meetings for 2004 Requested the IASC Secretariat to adjust the draft workplan based on the comments made in the meeting (add the headings for broad categories, reflect the real time response by the IASC to emergencies, add reference that the document is a multi-year workplan but with expected outcomes reachable within 2004) as 	N/A IASC Secretariat	N/A Completed.

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	<p>well as to reflect the findings of a number of review processes currently underway (the IASC Review, the collaborative approach, the IDP Unit evaluation, Future of Humanitarian Action discussion etc)</p> <ul style="list-style-type: none"> • Agreed that there should be a separate discussion to agree on how best to call the concept of the IASC at the field level. • Agreed that the follow up to the recommendations of the IASC Review would be discussed in the February meeting of the IASC WG. 	<p>IASC Secretariat</p> <p>IASC Secretariat And OCHA/PDSB</p>	<p>March 2004</p> <p>The IASC WG in February will discuss the draft implementation plan.</p>