

INTER-AGENCY STANDING COMMITTEE
WORKING GROUP XVITH MEETING
30 November 1994

INFORMATION NOTE ON
FIELD GUIDELINES FOR SITUATION REPORTS FROM THE
COORDINATOR

The draft outline of the Field Guidelines for Situation Reports was submitted to the IASC-WG on 14 June 1994. It has been agreed that consultations should take place with a selected number of field offices with relevant experience in developing such reports. The objective of this exercise is to solicit the opinion of experienced staff to assist in developing the Guidelines into a practical and useful document in preparing these reports.

UNDP has kindly agreed to assist in this exercise. It was suggested to send the draft outline to offices identified earlier for a similar exercise (Cambodia, Burundi, Kenya, Liberia, Ethiopia, India, Pakistan, Cuba, Afghanistan, Myanmar, Mozambique, Sudan, Angola, Bosnia-Herzegovina, Tajikistan, Azerbaijan, Armenia and Georgia).

The draft Guidelines will be sent to these eighteen offices with a letter from USG Hansen, proposing that UN agencies and NGOs in the country review the guidelines and provide their comments and suggestions to make them as practical as possible as well as recommending any matters that should be included or developed further.