**IASC AAP PSEA Task Team Meeting, 4th of June: Special focus on PSEA related Objectives: Minutes and Action points**

1. **Update on the PSEA campaign:**

UN Department of Field Support, WFP, IOM, UNHCR and UNICEF have formed a group to move the PSEA campaign forward. Yasna has consolidated feedback of group members on the creative work developed to date by Leo Burnett (the advertising agency). Leo Burnett will propose a meeting date soon and is ready to come to Geneva if needed. This meeting will help gather information on concrete steps forward, including request for financial commitments. This information could then be presented to the IASC as requested by Theodora.

* Send a message to Astrid if your organization is interested to join the group on the PSEA campaign. It would be a real added value to get NGOs participation in the campaign.

1. **Review of the 3 workstreams :**

**Objective 3.1 Advocacy Awareness raising/ recruitment policy**

* One pager on PSEA good practice: Elizabeth Bellardo confirmed work had been done with Oxfam on how humanitarian donors looked at their implementing partners regarding PSEA, and the type of PSEA processes existing with implementing partners. Elizabeth will send around what had been mapped out, and we will decide on the next steps to achieve this point
* The point on recruitment policy is now being grouped with objective 3.3

**Objective 3.2 Community Based Complaints Mechanisms (CBCM)Pilots**

Tristan updated the group on the 2 pilot projects, one in Dolo Addo, one in DRC.

Eastern DRC :

* The pilot project in DRC has now 10 member agencies, including 2 from the government, and CBOs.
* UN agencies are not involved to date. There is a need to push for UN participation to the CBCM, and not only as observers. The investigation training will take place end of June 2015 for partners in DRC, while partners in Dolo Addo preferred to focus on in-depth case management training.
* Tristan will be on mission for the DRC training, and linkages will be done with the implementing partners of the RMMP (Rapid Response to Population Movements ) Astrid will indeed be in DRC at the same time in order to support the operationalisation of AAP PSEA along the RRMP project cycle. It will be an opportunity to connect CBCM with RRMP and highlight the essential linkages between AAP and PSEA.

SOPs :

* In the recent Nairobi meeting, the IASC principals recommended that a task team be set up to actually work on global standard operating procedures which would facilitated inter-agency complaints handling and reference systems. Persons from the legal department or Inspector General offices should be nominated by each IASC organization to participate to this task team. IOM Director General Mr. Swing will send a letter to all the principals in this regard.

Whole of System Protection Review:

The report will be launched next week. It encompasses recommendations at the end which are relevant to AAP and PSEA, and highlights linkages notably with the Protection Mainstreaming TT. We should discuss how far we can concretely capture the recommendations in our task team work plan.

**Objective 3.3 PSEA included in organisation recruitment processes, policies and performance appraisals**

* The group will be glad to receive the update from UNICEF, when SIpi will have the time to be back on board
* WFP has incorporated PSEA in organizational recruitment, and ensures it is present in all field level agreements. While promoting PSEA is not yet included in Performance appraisal due to the restriction on numbers of outputs considered in the process, a new structure of performance appraisal around 4 competences will actually enable the specific mention of PSEA in 2016. PSEA has been included into a training module developed along with the office of the inspector general, and the procedure has started to make the training on corruption, fraud and PSEA mandatory
* Care has a two- pronged approach to prevention of sexual exploitation and abuse : strengthening complaints mechanism to ensure reporting of cases, and including promotion of PSEA in performance appraisal, which is accompanied by capacity strengthening efforts on PSEA
* Ensure the work done on PSEA vocabulary, to develop indicators or specific paragraph in staff or implementing partners contract is shared as much as possible, to serve as an inspiration and therefore facilitate adoption of PSEA in many organizations recruitment processes policies and performance appraisals

**Recruitment Policy**

Work had been done on recruitment policy to examine best practices on sharing information on staff for which investigation on SEA allegations had turned out conclusive. Two groups had been formed, one grouping UN agencies, and another one NGOs.

* The group of NGOs had already done work on the subject which should be taken forward, thanks to the documents shared by Lucy Heaven (formerly WVI)
* The group of UN agencies was formed to explore how to operationalise the Dec 2013 recommendations presented and approved by the IASC . Philip will send the report from 2015 so that we can elaborate the next steps on this point.

The NGO Investigation Specialist Roster

Coralie presented the attached brochure on the initiative aimed at strengthening UNHCR – NGO cooperation in investigations, as well as an additional brochure illustrating what UNHCR staff need to know and what they need to do to report SEA. The last brochure will serve as model to develop a two pager which will present generic best practice to report on SEA for any agency.

* Send a mail to Astrid to support Coralie in the development of the generic two-pager. Two other persons would be needed to share views and develop the few paragraphs; Astrid would take care of putting the pieces of text together.

**Actions planned :**

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| **Objective** | **Who** | **What ?** | **By when ?** |
| 3.1 | Kat Rachel | Send request on participation to the PSEA campaign to NGOs members of the START Network | June 12 |
|  | Elizabeth Bellardo | Send the work done on PSEA and donors + minutes of the meeting with donors from Sept 2013. | June 12 |
| 3.2 | Tristan Burnett | Send out the copy of the revised version of the Whole of System Protection review | June 8 |
|  | Astrid de Valon and Tristan Burnett | Encourage linkages of both missions to Goma Eastern DRC | June 15 |
|  | Tristan Burnett | Ask whether the letter for IASC principals will be sent by next week, ahead of WFP internal meeting with Senior Focal Points on PSEA. | June 8 |
|  | ALL Participants | Share the work done on PSEA vocabulary, to develop indicators or specific paragraph in staff or implementing partners contract | Ongoing |
|  | Philip Simon | Send the 2015 document related to the work of UN agencies and the recruitment policy to the group | June 8 |
| 3.3 | 2 interested Participants | Expressed your interest to support Coralie develop the 2 pager on best practices to report on SEA | June 15 |
|  | Yasna | Send an update on status of the recruitment policy for both NGO and UN and the related documents from Lucy | June 15 |
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**Proposed dates for next meeting : Tuesday 8th of septembre, 3 PM Geneva time.**

List of Participants

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| Participants calling in |  | Participants in UNHCR Building |  |
| **Organisation** | **Name** | **Organisation** | **Name** |
| Care International | Uwe Korus | IASC | Astrid de Valon |
| FAO | Bernardin Ndashimye | IOM | Philip Simon |
| FAO | Bruna Grandesso Bambini | UNHCR | Coralie Cobson |
| FAO | Indira Joshi | UNHCR | Aurelie Martin |
| Interaction | Elizabeth Bellardo | UNHCR | Abigael Worthen |
| OHCRC | Veronica Birga | IOM | Tristan Burnett |
| The Start Network | Kat Rachel |  |  |
| UN Department of Field Support | Yasna Uberoi |  |  |
| WFP | Asha Bradley |  |  |
| WFP | Michaela Buonsignori |  |  |
| WFP | Patricia Colbert |  |  |
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