**Minutes of the PSEA focused Task Team Meeting, 12th of August 2016**

1. **Update on obj 1.3 and 2.2 from our workplan**

**Objective 1.3 Maintain a user friendly and updated information repository**

The website is now updated, with specific links to our task team helpdesk, the PSEA taskforce website which still remains used by many persons looking for PSEA related information, and the updated TORs from our task team.

**Objective 2.2 provide recommendations on AAP/PSEA placement within humanitarian procedures and processes in the field)**

Suggesting key actions to operationalise AAP and PSEA

Following upon last meeting’s action point, the task team coordinator met with Belinda Holdsworth from OCHA to see how both AAP and PSEA could be integrated into the Humanitarian Coordinators TORs, ensuring that the language is also in line with modifications done to the RC TORs (since in most places HCs are also RCs.). While modifying TORs is a complex process, Belinda suggested other avenues to have an equivalent impact.

The table in the PowerPoint highlights in blue what is already existing, and in green areas documents or key messages which task team members could develop at various levels, to facilitate the operationalization of both AAP and PSEA.

*Actions :*

* *Members to send an email to* [*devalon@unhcr.org*](mailto:devalon@unhcr.org) *to volunteer for developing the different documents/ advocacy messages captured in the table*

Update on the PSEA mapping (Tristan Burnett IOM)

The mapping of the various PSEA initiatives and coordination groups at country level is almost finalised, and is going through a last round of verification, and formatting. It will be sent out along with the mapping of AAP initiatives

* *Both are documents that will be revised regularly and task team members input on additional initiatives is welcome.*

1. **Update on our PSEA workplan**

**Objective 3.1 Ensure the PSEA workstream complements other PSEA-related initiatives and addresses gaps at field and global levels :**

Coralie Colson provided an update of the work of the Special Coordinator on the UN Response to SEA, explaining the background and the specific activities related to prevention, response and accountability. A lot of progress has been achieved, which is also captured in the Secretary’s General report A/71/97 23rd of June 2016 titled “Combating sexual exploitation and abuse”. A manual will gather all the various pieces developed together, including the glossary.

* Our task team members participating into this UN group have insisted on avenues to capitalise on the work already done by the task team, notably as far as Global SOPs on inter agency collaboration and Community Based Complaints Mechanism are concerned.
* IOM is now also invited to the group, and UNRWA will be put in contact to ensure they can also participate to the discussion.
* We however need to ensure coherent messaging notably in field operations, where some PSEA network are set up focussing only on UN agencies, while it is important to include NGOs and implementing partners from the start.
* Mamadou raised an essential point: communities need to be involved and consulted in the design of community based complaints mechanism, from the beginning. This is a best practice captured in the CBCM best practice guide, and UNICEF confirmed the UN Group is very aware of this.

*Actions:*

* *Saudamini to circulate the victim assistance protocol to this group*
* *Coralie to put UNRWA in contact with the UN SEA working group and to check whether the Newsletter from the group can be circulated*
* *Yasna to explain whether the interpretation guide on the SG Bulletin will be published, to complement the glossary of acronym*

**Objective 3.2 Strengthen investigation and protection responses to SEA allegations:**

Genevieve Cyvoct from the CHS Alliance presented the outcome from the 5th of July meeting of experts on investigations of SEA by aid workers. A small group of experts took the time to brainstorm on key challenges, to serve as a basis for the CHS Alliance PSEA conference in Bangkok

*Actions:*

* *The article derived from the meeting discussion will be circulated to participants.*
* *The issue of protection of the whistle blower should be discussed during the conference in Bangkok.*

**Objective 3.3 Incorporate lessons learned from the PSEA CBCM pilot project into the IASC CAAP**

A small group of Task team participants has already worked on a draft version of the revised IASC CAAP, to take into action key aspects such as the meaningful collaboration with national and local actors, the Core Humanitarian Standard, the Minimum Operating Standard on PSEA, the Centrality of Protection, the need to create space for learning to improve AAP and PSEA.

*Actions:*

* *Circulate the next version to all task team members for their comments.*

**Objective 3.4 Support issues raised following the CBCM pilots and during the discussion on global SOPs**

**1 pager on SEA/ Sexual Harassement / SGBV (Astrid de Valon IASC)**

Following up a series of questions raised through the helpdesk, the task team had decided to develop a short document explaining the differences between SEA, Sexual Harassment and SGBV.

Participants provided some comments to improve the 1 pager (graphical modifications and simplification of the definition section). Participants agreed the 1 pager would be a useful resource for awareness raising and training.

*Actions:*

* *Astrid to send the modified version to the task team*
* *OFADEC to test the document with the centre d ’information in urban setting and come back with feedback to ensure the message comes out clearly.*

**PSEA training package (UNHCR)**

UNHCR introduced its PSEA training package that can be used by all task team members. It includes case studies and a series of exercises or session plans that can be useful to design awareness raising events.

*Actions:*

* *UNHCR to circulate the link to the corresponding PPT for facilitators.*

**UN e-learning program (UNDFS)**

Thanks to the information sent ahead of the meeting by Yasna Uberoi, participants were made aware about the status of the pilot UN compulsory e-learning program

*Actions:*

* *UNHCR is invited to join the conversation with UNICEF, UNFPA and UNDP, to see how to adapt the e-learning for their own use so we can have consistent messaging across the system.*

**Discussion on budgeting for SEA activities**

Petra Feil from LWF raised the issue that implementing partners often face budget cut when they propose activities related to PSEA or accountability in general. How could donors and donor agencies ensure that the commitment done at global level on PSEA is also reflected in the budgeting process for implementing partners ?

Participants suggested 3 strategies:

* Mainstreaming AAP and PSEA into operational programs, which would mean that the costs related to AAP or PSEA activities are embedded into staff development or project risk management. This strategy would capitalise on the Grand Bargain and specifically the commitment that partners allocate a certain % of funding to support staff induction and development (which could include capacity building on these aspects)
* Advocating for specific budget codes that would facilitate the negotiation between implementing partners and donors agencies
* Be creative in capitalising on all the material and resources already existing to lower costs, as well as on existing networks in country which can be better placed to deal with specific issues or victim assistance for instance.

**Objective 3.5 Interagency awareness campaign**

Care International and UNHCR shared some of their awareness material.

* *participants to also share leaflets, posters and other material developed, before the task team decide to continue develop a global campaign or not. ( capitalizing on the work initiated with Leo Burnett, but with a different creative line)*

1. **Additional Updates on PSEA work**

The Global SOPs on interagency collaboration and joint complaints mechanisms endorsed by the IASC principals on June 7th will be published as annex to the CBCM best practice guide by end of September. It is being translated in French and Spanish and if funding is secured, in Arabic.

1. **Save the Dates**

* **Next IASC AAP PSEA meeting focusing on PSEA: August 12th, 3PM-4.30 PM Geneva time.**
* **Next IASC AAP PSEA TT meeting on July 8th 3PM-4.30 PM Geneva time.**

Please note that the dates might change following a request to avoid TT meetings on Fridays, a week end for several task team members

*List of Participants*

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| **Organisation** | **Name** |
| IASC AAP PSEA TT Co –chair | Mamadou Ndiaye |
| IASC AAP PSEA | Astrid de Valon |
| Caritas Internationalis | Floriana Polito |
| CHS Alliance | Genevieve Cyvoct |
| FAO | Bruna Bambini |
| IASC | Nadine Gray |
| Interaction | Liz Bloomfield |
| IOM | Alexandra Hileman |
| IOM | Tristan Burnett |
| LWF | Petra Feil |
| OXFAM | Ruby Moshenska |
| The NEAR Network | Smurti Patel |
| UNDP | Jaqueline Carleson |
| UNHCR | Nemia Temporal |
| UNHCR | Aurelie Martin |
| UNHCR | Loufti Beldjelti |
| UNHCR | Coralie Colson |
| UNICEF | Ayano Suzumura |
| UNICEF | Katie |
| UNICEF | Sigriest Saudamini |
| UNRWA | Lex Takkenberg |
| WHO | Evan Drake |
| WFP | Christine Ouelette |
| WFP | Natalia McDonald |
| WVI | Elie Gasagara |

**Apologies**

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| --- | --- |
| Community World Service | Shama Mall |
| Care International | Heather Van Sice |