



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

UNHCR

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Notre/Our code: OPS.4.3

Re: Invitation to Emergency Team Leadership Program (ETLP) – November 2017

Dear Colleagues,

We are pleased to invite your organization to nominate participants for the IASC Emergency Team Leadership Program (ETLP). The ETLP program is administered by UNHCR on behalf of the wider IASC and has been held twice a year in spring and autumn since 2006. The training is a blended learning program involving a combination of self study, exchange of practical experiences from participants, workshop/simulations, and post-workshop activity. The next ETLP workshop is scheduled to take place in Grand Millennium Hotel, Dubai, UAE, from 5 to 9 November 2017.

The IASC ETLP aims to strengthen emergency team leadership competencies of IASC partners in humanitarian emergency settings. The ETLP focuses on “team leadership” and “interpersonal” skills in emergency situations, i.e. teamwork, communication, decision-making, emotional intelligence, direction setting and situational leadership, rather than on the more technical or operational skills required in emergencies (e.g. emergency management, operations, cluster/sector response planning, staff security, etc.) as these are already covered by other existing training courses. In addition to reinforcing core leadership competencies, the workshop serves as a retreat designed to spark reflection and growth of participants’ own attitudes and practices as emergency team leaders (ETLs).

Participants in this training will include staff of IASC partners, including national NGOs dealing with humanitarian emergencies. In terms of profile of the participants, UNHCR proposes nominees be individuals with emergency experience who are either currently in a team leadership role in the field (sub or field offices) or who might be deployed over the next twelve months as leaders of initial response teams or head of sub and field offices. Participants will commit to a pre-workshop phase (10 hours), workshop attendance (5 days) as well as a personalized post-workshop learning activity. For its part, UNHCR is proposing staff at the UN P4-P5 level. We would therefore be most grateful if your organizations would nominate appropriate senior candidates to this program as soon as possible and no later than Friday, **15 September 2017**.

As the total number of ETLP participants is limited to 20 persons, we would like to invite your agency to propose 2 to 3 candidates utilising the online course application platform: <https://unhcr.unelearn.org/screening/course/872>. The selection of participants will depend upon the level of interest demonstrated by our respective agencies. To ensure national NGO participation, UNHCR has traditionally sponsored several national NGO participants for this training.

IASC Agency Focal Points

UNHCR is covering the cost of the learning materials and program facilitators as well as conference services including two daily coffee breaks at the venue. The cost for meals, accommodation and international travel will be borne by the participant's agency.

Nominees should kindly enrol using the online tool:
<https://unhcr.unelearn.org/screening/course/872>.

Any questions can be directed to UNHCR's Global Learning Center (hqemtu@unhcr.org or phone +41 22 331 5360).

We are looking forward to hearing from you soon.

Yours Sincerely,

P/P

Ahmed Warsame
Director

Division of Emergency, Security and Supply