

GRAND BARGAIN FACILITATION GROUP TELE-CONFERENCE

05 February 2018

Participants

FG Member	Name
UK	Claire
Germany	Lea
OCHA	Antoine
UNHCR	N/A
InterAction - Chair	Kate and Lindsay
ICRC	Elena
GB Secretariat	Paulette and Gianmaria

Discussion

Agenda item	Content	Action points
<i>Introduction and brief review of January action points</i>	Review of January action points	The Secretariat to develop a list of communication materials
<i>Facilitation Group workplan and next steps</i>	Update ToR: final draft to be shared InterAction is Chair until April EP: on track Gender mainstreaming: on track Communication: it is possible to extract a couple of couple of messaging that can be shared. It is paramount to draw key messages from the January Co-convenor meeting, as this should be very strategic in identifying them. Self-report on track	Recirculate the ToR and Chairmanship within the FG (InterAction) The Secretariat to put together a list of communication product that are in the pipeline The Secretariat will work on producing a two pages analysis on the CC meeting in January and the FG to look into specific Ws to extract more information

	<p>Field impact: one general messaging on the GB and one that can be used at field level. There is also the possibility of organizing an event in Nairobi to explain the GB and its impact on the field.</p> <p>It is interesting to develop a structured relationship with GHD, in particularly because at the CC meeting we discussed about risk.</p> <p>WS10: there were some meetings between CC and FG. WS10 is fundamental for the GB and the WS needs to work with the other WSs.</p>	<p>DFID and Secretariat to have a separate conversation on the messaging for the field and general messaging.</p> <p>The Secretariat will do an update of the status of the FG planning.</p>
<p><i>EP meeting agenda development and logistics (including side meetings)</i></p>	<p>Participation to the meeting: it is not possible to expand the participation, and keep it limited to FG Sherpas + 1.</p> <p>Agenda of the meeting: UK or Germany Sherpa are recommended as Chair for the meeting. UK is not in the position to be a chair</p> <p>2 FG members will take the responsibility of facilitating the agenda points</p> <p>Elements of success – KG will receive additional clarity on key asks, suggested actions and communication messages e: 1. Elements that she can support ASAP 2. Elements that she can support in medium/long term 3. Form and organization of the annual meeting. In general, it is important to keep the meeting focus, so other points could be included but in a proper way (field impact, relevance of GB) and possibly having a clear ask from the EP per each agenda point.</p>	<p>Only FG Sherpas + 1 will attend the meeting in order to keep the agenda focused. The Secretariat will communicate with the WB about the composition of the meeting.</p> <p>Germany Sherpa to be approached and confirm within the week</p> <p>Section facilitation:</p> <ol style="list-style-type: none"> 1. Session 1: ICRC and UNHCR 2. Session 2: InterAction 3. Session 3: <p>Revise the agenda: OCHA and InterAction to discuss on how to keep the agenda focused, then follow up with the Secretariat – feedbacks to be given by 06/02 in order to share it with WB</p> <p>It is important to integrate key asks from each action</p>
<p><i>ODI Inception Report feedback (DFID should be able to share this)</i></p>	<p>The draft ODI of the inception report has been shared.</p> <p>It is relevant to be careful about: 1. Reaching out to too many non-GB members</p>	<p>Comments to the ODI inception report to be sent with Thursday 8 February</p> <p>To do some preparatory work around</p>

<i>with us next week)</i>		accessing criteria for the EP meeting
<i>Annual Meeting planning</i>	<p>The EP meeting will help directing the Annual Meeting, nevertheless there are some immediate issues:</p> <ol style="list-style-type: none"> 1. Venue is the German mission in NY 2. Need to send the save the date and location (NY) 3. Do a prep meeting to prepare and submit the agenda to the FG 4. Leading participants: EP for sure, possible a very high-level endorsement from the UN → reflection on high-level participation <p>Organization: co-hosting should be necessary Important to decide the format and the participation of the members and/or if it is relevant to have decision/working meetings with CCs only in the afternoon We need to take in consideration that t is the only time of the year when all signatories are together. The design and duration of the event should provide an opportunity to be inclusive</p>	<p>InterAction to share a draft agenda This week) with the objective to have feedback on the 08/03 FG meeting A save the date with location (NY) and day, without time and agenda – OCHA to draft the save the day</p>
<i>AOB</i>		The Secretariat to share within the week the cost for the room at the Palais.