

GRAND BARGAIN FACILITATION GROUP TELE-CONFERENCE

16 JANUARY 2018

Participants

FG Member	Name
UK - Chair	Claire
Germany	Marie Schirrmeister
OCHA	Antoine
UNHCR	Hiroko
InterAction	Lindsay and Kate
ICRC	Elena
GB Secretariat	Paulette and Gian

Discussion

Agenda item	Content	Action points
<i>Introduction and brief review of December action points</i>		
<i>Update on FG and Secretary plans</i> <i>And OECD request</i>	<p>GB Calendar (google vs excel): At the moment, the calendar is an excel file on the google drive. No further action will be taken by the Secretariat (except of course updating it), unless it is considered useful to activate a google calendar. The benefit of the google calendar is to have a synchronized calendar that could also be linked up with outlook calendars, however it would add an extra interface, which is maybe not necessary considering the number of meetings we have to manage</p> <p>Use of GB drive to edit documents: in order to allow real time exchange on documents, as well as to allow everybody to check the modifications and comments proposed by other</p>	<ol style="list-style-type: none">1. Organize a Facilitation Group teleconference, with an agenda item to include a progress update on the Facilitation Group's work-plan activities.

	<p>FG members, it is important to use the google drive for sharing and modifying documents. In addition, clear deadlines are communicated. Unless differently communicated, the first round of comments is shared after 7 days (including weekend) from the moment the document is shared. Then, after the Secretariat consolidates the comments, three extra days are given for final comments and red lines.</p> <p>Timing for editing (7 days + 3 after consolidation): There will be an initial period of 7 days during which colleagues can provide inputs and feedback to documents, followed by a further three-day timeframe allowing for the consolidation and finalization of inputs.</p> <p>Division of WS-focus within the Secretariat: The Secretariat informed that it is planning a division of labour to allow each staff member to offer more dedicated assistance to pre-agreed work-streams. The division suggested is between the ‘effectiveness’ and ‘efficiency’ work-streams. Although participants appreciated this initiative, it was also noted that distinguishing between the work-streams in terms of ‘efficiency’ and ‘effectiveness’ may not be particularly easy and agreed that WS portfolio should be equally divided among the secretariat .</p> <p>It was agreed that further discussion on the draft, Grand Bargain signatory on-boarding guidelines is necessary. In the interim, the Secretariat will work and liaise with DFID, OCHA and InterAction to produce an updated draft of the guidelines. It was suggested that the matter could be discussed with EP in March.</p>	
<i>Self-reporting – Follow</i>	ODI can provide a short, explanatory animation to outline the	DFID and ODI will work together to produce an

<p><i>up from FG December discussion</i></p>	<p>self-reporting exercise as DFID has been able to increase its communication budget for the self-reporting project.</p> <p>ODI will attend the 23 January meeting of the Grand Bargain work-stream co-convenors.</p> <p>It was observed that in the ODI proposal there is a strong linkage with the UN reform process. Participants agreed on the importance of providing a briefing to ODI on the various reforms that are underway.</p> <p>It was agreed that there are few concrete baseline indicators to track progress related to the Grand Bargain commitments. Nonetheless, the self-report should aim to find some way of capturing the gains that have been made, and also analyzing any lessons learnt.</p> <p>There may also be the provision for additional, thematic questions to be included in the self-report for 2018.</p>	<p>introductory paragraph on the Grand Bargain and self-reporting exercise.</p> <p>A word count for inputs will be included in the self-reporting template.</p> <p>Besides those generated for the co-convenors meeting, work-streams will not be requested to provide additional progress updates to assist the self-reporting exercise.</p> <p>The Secretariat will collaborate with DFID to launch the self-reporting exercise and disseminate related information, most probably during the first week of February 2018.</p>
<p><i>Eminent Person meeting and follow up plans</i></p>	<p>The Secretariat has been requested by the World Bank Office to provide monthly updates on the Grand Bargain process to the Eminent Person's Office.</p> <p>InterAction said that a light reporting template, which has been suggested for co-convenors to update on work-stream progress, could also be utilized to disseminate information to the Eminent Person's Office.</p> <p>InterAction explained that its face-to-face meeting of the Facilitation Group meeting in Washington in March 2018, will provide an opportunity to discuss a number of important issues, including progress in the self-reporting exercise and preparations for the second annual meeting.</p> <p>The World Bank is proposing a meeting for the Facilitation</p>	<p>The Secretariat will develop key Grand Bargain communication messages, which the Eminent Person can relay during engagement with stakeholders. These will be kept updated and current by the Secretariat.</p> <p>The Secretariat will relay the two different options suggested by the Facilitation Group for Grand Bargain meetings in March 2018, during its meeting with the Representative from the World Bank Office in Geneva.</p>

	<p>Group and work-stream co-convenors with the Eminent Person on March 07 2018.</p> <p>Participants informed that their Sherpas would also probably want the opportunity to meet with the Eminent Person.</p> <p>In view of two potential Grand Bargain-related meetings involving the Facilitation Group and co-convenors in March, InterAction has proposed to host a meeting in Geneva with the Eminent Person, Facilitation Group members and work stream co-convenors. InterAction informed that in order to do this and facilitate the meeting, they will require administrative, logistical and procurement support in Geneva.</p> <p>An alternative possibility could be for the Eminent Person to participate in the meeting InterAction has scheduled for the middle of March, in Washington.</p> <p>Non-Geneva based Facilitation Group members informed that they will face budget constraints travelling to both Geneva and Washington to attend two meetings, within what could be approximately the space of a week.</p>	<p>InterAction will also contact the Representative of the World Bank's Office in Geneva to discuss this issue.</p>
<p><i>On boarding process and WHO, Near Network, Save the Children and ActionAid applications</i></p>	<p>Participants agreed that the Facilitation Group would 'acknowledge the declaratory intent' of parties interested in becoming Grand Bargain member, as opposed to 'endorsing' signatory requests and applications.</p> <p>Participants noted the importance of restating to new Grand Bargain members that there are certain obligations and expectations as signatories. These include a commitment to reinforcing the quid pro quo dynamic of the Grand Bargain process, and to advancing principled humanitarian action.</p>	
<p><i>23 January CC meeting update</i></p>	<p>UNHCR and ICRC updated on the final preparations for the Grand Bargain co-convenors technical meeting, as well as re-</p>	

	<p>affirming the meeting's objectives. These include that all work-stream co-convenors are clear on their 2018 priority activities and understand how these may link with the work of other work-streams, and also that participants agree on how to enhance the self-reporting and independent report exercises.</p>	
<i>AOB</i>	<p>OCHA suggested that the Facilitation Group members who will be in Geneva to attend both the co-convenors workshop and the HFTT retreat, should meet beforehand to discuss common messaging for their presentation to HFTT retreat participants.</p> <p>InterAction confirmed that they will assume the Chair of the Facilitation Group from 01 March.</p>	