



1 October 2018

Dear Partner,

UNHCR, UNICEF and WFP would like to invite you to the launch and roll-out of the UN Partner Portal, an online platform that connects civil society organizations and UN agencies.

The UN Partner Portal is a result of collaboration among UNHCR, UNICEF and WFP in harmonizing partnership best practices and is one of the concrete ways in which the three participating UN agencies are contributing to the Grand Bargain commitments. The UN Partner Portal will foster more interactive, transparent and efficient partnership to better serve communities and populations of concern. The UN Partner Portal draws on technological innovations for enhancing partnerships among UN agencies and civil society/NGO partners, including the UNHCR Portal initiative.

The launch event will take place on **Monday, 12 November 2018, from 15:00 – 17:00 at the Palais des Nations (United Nations Office at Geneva).**

Time	Activity	Speakers
14:30 – 15:00	Registration/coffee	
15:00 – 15:30	Welcome <ul style="list-style-type: none">• Introduction to the event• Opening speeches	Senior UNHCR, UNICEF and WFP representatives
15:30 – 16:15	Overview of the UN Partner Portal and demonstration of key features <ul style="list-style-type: none">• Explanation of linkage to Grand Bargain and UN harmonization• Demonstration of landing page and general navigation (partner profiles, calls for expressions of interest, unsolicited concept notes)• Demonstration of resources available for partners (helpdesk, knowledge library)	UN Partner Portal Project Steering Committee members
16:15 – 17:00	Interactive session – partner experiences <ul style="list-style-type: none">• Feedback from partners on their impressions of the UN Partner Portal• Question and answer session	Civil society partners
17:00 – 18:00	Cocktail reception	

Your organization is receiving this invitation because of its strong partnership with the UN. Kindly note that due to space constraints, each organization is requested to send only one representative to the launch event. Additionally, kindly note that each organization is responsible for covering the travel and per diem costs of its representative.

To confirm your organization's attendance at the launch, please provide the name of your organization and the name of the participant to Robert Berenyi (berenyi@unhcr.org) by 15 October 2018. Additional administrative information will shortly be provided to all confirmed participants. Thank you!