1. 2020 ways of working (Co-Chair UNHCR)

- The Co-Chair (UNHCR) thanked everyone for their continued commitment to RG2 and reminded us of the vision for 2020; that by the end of the year we will have been able to better embed collective AAP, Inclusion and PSEA and SH into the system in a more predictable way. Furthermore we hope to contribute to breaking down the siloes in the system as the workplan is designed to maximize linkages between the respective areas and lead to responses that are accountable to all groups of affected people – men, women, boys, girls, young people, children, elderly, people with disabilities etc.

- The Co-Chair reminded us the 2020 implementation plan and the **4 concrete deliverables** which will now be facilitated as below:
  - Results Tracker (Tanya for now)
  - Accountability Framework (Stewart (OCHA))
  - PSEA and SH separate workstreams (Wendy (IASC))
  - Global Platform and Service Directory (Charles-Antoine (UNICEF) and Charlie (WFP))

  These facilitators will be responsible for driving action on the respective areas with those organisations that nominated to lead in these areas.

- At the same time, we are establishing the **Thematic Expert Groups** (TEGs) on AAP, Inclusion and PSEA and SH. As we move forward with the 4 deliverables (above) these groups will be offered the opportunity to input when needed.

- The Co-Chair emphasized that these TEGs are informal and should not be considered as new IASC structures; they are here simply to support the delivery of the RG2 workplan. It was also explained that these are not designed to duplicate the work of existing reference groups – e.g. Gender and Inclusion of Persons with Disabilities; these will continue to be the leads for their respective areas; but through the work of the Inclusion TEG we hope to better embed gender, age, disability etc. into our priority areas.

- It was also noted that the PSEA and SH TEG will be slightly different. As there are many other collective initiatives on PSEA and SH (IASC Championship, UN SEA WG etc.); with often overlapping objectives, we will be combining this group with one already established by Wendy Cue in which RG2 issues will be discussed when required.

- The Co-Chair thanked those who had already committed to join the TEGs. One last opportunity will follow this meeting – please let Tanya know if you would like to join; ensuring that you are clear on the criteria and expected commitments. Following this, the first meetings of the Inclusion and AAP groups will be called in March.

2. Update on 2020 Priority Areas (Co-Chair, Coordinator and Deliverable Facilitators)

The Co-Chair and Coordinator reminded us of our priority areas in the Implementation plan for 2020 noting that:

- Priority Area 1, through the Results Tracker, will help us to understand where we are at as a system and at country-level in terms of how accountable and inclusive our country collective responses are; and will enable us to report on progress, identify gaps and advocate for improvements.

- Priority Area 2, through the Accountability Framework, will help us improve our collective engagement at country-level by setting out the commitments and steps, with HCs and HCTs to improve the way we work together to ensure more accountable and inclusive collective responses.

- Priority Area 3, through the Global Platform and Service Directory, aims to reduce confusion around the abundance of resources and services and better signpost practitioners and leaders to what is needed to improve our collective responses.

AAP, PSEA and Inclusion will be embedded throughout all these workstreams; through the Thematic Expert Groups.

Priority Area 1 – Results Tracker

- An initial workshop was held with the organisations leading this workstream on 4 February. We agreed on the key components of what should make an inclusive accountable collective response to frame our discussions. Following this, we brainstormed existing indicators and means of verification that support the vision; taking into account a number of frameworks (Gender Accountability Framework, PSEA Country-level Framework, Core Humanitarian Standard (CHS), GTS and REACH questions, HNO and HRP scoring criteria etc.). We agreed on the need to align the indicators with the CHS and Grand Bargain Participation Revolution Indicators.

- Next steps: The group will work together to finalise a first draft of indicators by the start of March before sharing with the TEGs for their inputs. A final version will be shared with inputs from all members by the start of April.

- Questions/Discussion:
  - ❖ How do we plan on keeping those organisations who are not in the deliverables workstreams or TEGs engaged and updated? It was explained that through the RG2 all members meetings (calendar previously shared) all members will receive updates. We will also ensure the wider group is consulted on key products, where possible, before they are finalized.
  - ❖ Members showed their support to the work on the Results Tracker including the links it is forging to the Grand Bargain Participation Revolution collective indicators and the PSEA Country-Level Framework and Gender Accountability Framework. It was noted that it is already highlighting some significant gaps in how we measure progress in the system.

Priority Area 2 – Accountability Framework

- A Peer 2 Peer workshop was held in December 2019 with Humanitarian Coordinators, Deputy Humanitarian Coordinators, OCHA Heads of Office and RG2 AAP colleagues to look at ways to come together to jointly strengthen how leadership approaches AAP. A draft collective framework was developed which will be further refined by the respective Humanitarian Country Teams. RG2 has been asked to further define the framework. Once finalized, it will be shared with the IASC Principals for endorsements – as a Global Collective AAP framework that can be adapted for local contexts.

- A meeting was held with those organisations leading this workstream on 30 January. This set-out the next steps, time-frames and responsibilities.
- Next steps: The group will revise the draft framework including building in a chapeau, commitments, indicators (linked to the Results Tracker), means of verification and guidance (linked to the Global Platform/Service Directory). Following this, the draft will be shared with the TEGs. A final draft will be presented at the Humanitarian Coordinators Retreat in June.
- Questions/Discussion:
  - ❖ How do we communicate the implications of this for the organisations on the ground? This is not intended to duplicate existing organizational AAP frameworks; but sets the scene for collective efforts throughout the humanitarian programme cycle. Organisations would be able to adapt their own frameworks to this if useful.
  - ❖ Are there ways in which we can align this to the technical standards which are also a benchmark to accountability? This is something we hope to explore and welcome the inclusion of Sphere into this group.

Priority Area 2 – PSEA and SH workstream
It was noted that whilst PSEA will be embedded in the Results Tracker, Accountability Framework, Global Platform and Service Directory to ensure the critical linkages are captured, there are some 'stand-alone' PSEA and SH activities as below:
- The Inter-Agency Training on sexual misconduct for partners is being currently piloted in Gaziantep; following this a roll-out plan will be developed for high-risk countries.
- The next PSEA Coordinator Training will be in June for new and previously untrained PSEA Coordinators, and others (subject to selection). RG2 members have been offered the opportunity to input into selection criteria. There will be an open call in spring.
- The Interaction/Translators without Borders training video on PSEA has been finalized and is currently in the review stage ahead of the planned launch at the end of February.

Priority Area 3 – Global Platform and Service Directory
Global Platform:
- The survey gauging interest and ideas for the design was completed and a contract between UNICEF and ALNAP (to host) is being finalized.
- Links are being established with the Service Directory to ensure the workstreams align.

Service Directory:
- A preliminary mapping of collective resources and services is ongoing, ensuring complementarity with resources in the Global Platform.
- Additional data collection is planned for March/April through which the TEGs will be consulted.

Questions/Discussion:
- This is welcomed from the perspective of members of the Inclusion of the Persons with Disabilities Reference Group but we need to ensure that accessibility aspects are built into the design of both.
- We will need to consider the reputations of the sources we include in these platforms.
- It was noted that the platform, whilst hosted by ALNAP, will be linked to the RG2 website once complete.

3. Member updates on deliverables carried forward from 2019
Members offered updates for work that is continuing from 2019:
- UNICEF: The PSEA microsite has been shared with the PSEA Focal Points Group and they are in the process of finalising the contract with the developer. The inter-agency reporting tool was shared last year. The Implementing Partners Protocol has been completed. Inter-Agency support missions are scaling up.
- UNHCR/ICVA: The fund for outreach and awareness raising materials for PSEA is being established. ICVA will most likely issue 9-12 small grants to local actors (predominantly) to develop locally appropriate messages on people's rights to 'free' aid etc. They will be establishing a Steering Group and will issue a call for proposals in March; with the material expected to be produced in 2020. It is hoped that over time other organisations would contribute to this fund to ensure its sustainability and reach.
- IOM: The TORs for PSEA Networks, Focal Points and Coordinators, and the guidance note on referral pathways were completed last year – with thanks to all for their inputs. These are currently being consolidated into a package (pending some alignment of the Focal Point TORs with other initiatives) for review and IASC endorsement. The IASC Best Practise Guide for CBCMs FAQs and lessons learnt reports were finalised in December. An invitation has been sent to RG2 members to input into the Guide revision process for 2020.
- ICVA: A first global webinar will be held on 26 February to disseminate and roll-out the IASC Inclusion of Persons with Disabilities in Humanitarian Action Guidelines. Following this, there will be several regional webinars.
- HI: The IASC Inclusion of Persons with Disabilities in Humanitarian Action Guidelines have been launched and the new Reference Group established. This body will engage closely with RG2 (including through the Inclusion TEG).

4. AOB
- The Gender Accountability Framework report has been endorsed by IASC Principals and can be found on the IASC website: https://interagencystandingcommittee.org/iasc-reference-group-gender-and-humanitarian-action/iasc-gender-accountability-framework-report

- The Inter-agency Guidelines for Working with and for Young People in Humanitarian Settings have been endorsed by the RG2 co-chairs and are awaiting OPAG endorsement.
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- The Co-Chair opened up for feedback on how the RG is being coordinated and information shared. Members found the information provision useful; felt the dedicated coordination capacity was needed; were happy with the proposed meeting schedule for RG2 meetings in 2020 and felt that it was more beneficial to join the meetings in person. Members also asked for all meeting summaries and presentations to be shared. These can be found on the RG2 website: https://interagencystandingcommittee.org/results-group-2-accountability-and-inclusion
- The Co–Chair thanked everyone for their engagement and commitment to this important and valuable work.

Annex

List of participants (see on next page).
Please note that this is based on those who accepted the meeting invitation so it is likely there will be errors.

	Organisation	Name	Dial-in (D)/Geneva (G)
1	CAFOD	Cat Cowley	G
2	CDAC Network	Marian Casey-Maslen	G
3	Christian Aid	Catherine Skehan	D
4	CHS Alliance	Tanya Wood	G
5	CHS Alliance	Jules Frost	G
6	CHS Alliance	Adrien Muratet	G
7	Gencap	Deb Clifton	G
8	GPC	Yasmine Elbehiery	G
9	GTS	Meg Sattler	G
10	Heartland Alliance	Anna Kim Robinson	D
11	Humanitarian Aid Intl	Sudhanshu Singh	D
12	HIAS	Mulu Hunegnaw	D
13	HI	Sien Andries	G
14	IASC Secretariat	Isabelle Demuyser-Boucher	G
15	ICRC	David Loquercio	G
16	ICVA	Alon Plato	G
17	IFAD	Philogene Jovanie	D
18	IFRC	Alexandra Sicotte-Levesque	G
19	Independent	Ester Dross	G
20	Independent	Linda Poteat	D
21	Independent	Philip Tamminga	D
22	Interaction	Anna Jaffe	D
23	Internews	Stijn Aelbers	D
24	IMC	Mary Pack	D
25	Impact Initiatives/REACH	Vincent Annoni	G
26	Impact Initiatives/REACH	Nayana Das	G
27	JRR	Margaux Tordoir	G
28	IOM	Christie Bacal	G
29	IOM	Jennifer Kvernmo	G
30	IOM	Alexandra Hileman	G
31	IOM	Mariska De Keersmaecker	G
32	LWF	Fabian Ilg	D
33	OCHA	Stewart Davies	G
34	OCHA	Husni	D
35	OCHA	Emily Walker	G
36	Plan International	Tholakele Ndhlovu	D
37	RG2	Tanya Axisa	G
38	RG2	Meritxell Relano	G
39	RG2	Bernadette Castel-Hollingsworth	G
40	Save the Children	Philippa Hill	D
41	Save the Children	Leah Finnegan	D
42	SCHR	Gareth Price-Jones	G
43	Sphere	Aninia Nadig	G
44	Translators without Borders	Marianthi	G
45	Translators without Borders	Mia Marzotto	D
46	UNDP	Irina Stavenscaia	?
47	UNFPA	Aleksandra Andrejevic	?
48	UNHCR	Katherine Harris	G
49	UNHCR	Katie Drew	D
50	UNHCR	Amit Sen	G
51	UNHCR	Machtelt De Vriese	G
52	UNHCR	Keiko Odashiro	G
53	UNICEF	Charles-Antoine Hofmann	G
54	UNICEF	Philimon Marwah	D
55	UNICEF	Katie Wepplo	D
56	UNICEF	Kirstin Lange	D
57	UN Women	David Coffey	G
58	Welthungerhilfe	Peter Doerr	G
59	WFP	Amanda Maher	D
60	WFP	Charlotte Lancaster	?
61	WHO	Adelheid Marschang	G
62	World Bank	Diana Arango	D

| 63 | World Vision | Elie Gasagara | D |